USC Final Grade Processing Deadline

*Effective for all USC campuses

Final grades are due no later than 72 hours after the end of the final examination for the course. Final grades should be submitted via Self Service Carolina at https://ssc.onecarolina.sc.edu.

<table>
<thead>
<tr>
<th>Term</th>
<th>End of Term Processing Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2016</td>
<td>Monday, May 9, 2016 at 9:00 a.m.</td>
</tr>
</tbody>
</table>

Note: Grade submission on Self Service Carolina will be temporarily unavailable while end of term processing is underway. End of term processing includes academic standing (probation/suspension) and semester honors.

Past Term Grade Conversion Deadlines

Faculty should submit any final grades for ‘I’ (incompletes) and/or ‘NR’ (no report) grades assigned for the terms below before the conversion deadline date.

<table>
<thead>
<tr>
<th>Conversion of I (incomplete) Grades Term</th>
<th>Conversion Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2015</td>
<td>Sunday, May 1, 2016, at 5:00 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Conversion of NR (no report) Grades Term</th>
<th>Conversion Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2015</td>
<td>Sunday, May 1, 2016, at 5:00 p.m.</td>
</tr>
</tbody>
</table>

Accessing Grading Forms

- Columbia Undergraduate Forms: Contact your Faculty Staff Secure Forms Contact for the password to the secured forms page.
- Columbia Graduate School Forms: http://gradschool.sc.edu/forms/
- Campus specific forms, contact your campus registrar/records office.